



**LEWIS & CLARK**  
NATURAL RESOURCES DISTRICT

*Protecting Lives, Protecting Property, Protecting our Future*

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***Job Description: Part Time Technician***

***Position Definition: Part Time Support Employee***

***Supervisor: Lewis and Clark Natural Resources District (LCNRD) District Manager***

**Introduction:**

The Part Time Technician position performs work to support the staff and board of directors. Employee will assist with technical implementation, data entry, and/or program activities of the Lewis & Clark Natural Resources District including irrigation/stock/domestic well water quality sampling, chemigation, well permitting, observation well monitoring, Aowa Creek Watershed structure maintenance, and information and education activities.

Daily operations will be performed with limited supervision.

**General Responsibilities:**

Essential duties and responsibilities include but are not limited to those listed below. Other activities may be assigned at the discretion of management.

- Dam site maintenance and inspections (spraying noxious weeds & cutting trees)
- District property maintenance
- District vehicle maintenance
- Other operational and maintenance duties as assigned
- Office duties such as data entry, educational activities
- Variance & well permit checks
- Performing chemigation inspections
- Performing ground water quality sampling
- Provide help as auxiliary support for other NRD staff as requested by the General Manager. This work may include but is not limited to fieldwork, office work, and/or public relations activities.
- Advocate and promote conservation, wise resource management, and environmental protection.

**Qualifications:**

Must be a minimum of 16 years of age with a minimum of 4 years of farm or ranch background experience or employment in a related field. Graduation from an accredited two or four year college or university is preferred.

Employee must have an ability to work with people in a professional manner and perform accomplishments efficiently. Employee must be familiar with computer programs. Employee must be able to work independently as well as work with staff, or in a group setting. The employee may be asked to successfully complete training and obtain certification in connection with this position.

Employee is expected to have or obtain a valid driver's license and may be asked to provide their own vehicle (with mileage reimbursement) as part of their duties. Must be able to lift 50# as this position may require occasional heavy lifting. Work situations involve outdoor conditions of high heat and humidity. Exposure to dust, pollen and insects will also be encountered.

LCNRD is an equal opportunity employer and provides a benefit program for full-time employees. Employment is not guaranteed and may be terminated at any time, with or without cause.