

Chair Steffen called the March 24, 2020 meeting of the Lewis & Clark Natural Resources District Board of Directors to order at 1:31 p.m. Chair Steffen stated to the public present prior notice of the meeting had been publicized according to policy designated by the board. The meeting notice was adapted to allow for video conferencing pursuant to Attorney General Guidance in Executive Order No. 20-30 Corona Virus. Chair Steffen announced that a copy of the Open Meetings Act is located on the west wall of the meeting room. All visitors participating via Zoom have been asked to make sure their microphone have been muted. There will be an opportunity for visitors to comment at the end of the meeting. Chair Steffen conducted roll call of members present. Roll call: Present: Armstrong, Condon, Christensen, Heine, Howey, Johnson, Kramer, Schmidt. Absent: Hoelsing, Weinandt.

CONSENT AGENDA

The consent agenda was reviewed. It was moved by Heine, seconded by Howey to approve the minutes of the February 20, 2020 board meeting and the February 21, 2020 to March 24, 2020 consent agenda which includes financial reports, cost share approvals, claims, cancellations, corrections and additions. (Copy attached to file copy of minutes). Roll call vote: AYE: Armstrong, Condon, Christensen, Heine, Howey, Johnson, Kramer, Schmidt, Steffen. NAY: None. ABSENT: Hoelsing, Weinandt. Motion carried (9-0-2).

DIRECTORS ACTIVITY

NARD: Kramer reported LCNRD had a poster at the NACD National Convention that won first prize. Conservation award nominations deadline is May 1st. Master Conservationist award nominations deadline is June 1st. Natural Resources Districts ordered 372,000 trees for 2020. State and National Envirothon are on hold right now. Nebraska State Fair is August 28th-September 7th. Husker Harvest Days is September 15th-17th. NARD meeting in Kearney will be September 27th-29th.

Natural Resources Commission (NRC): Steffen reported on Water Sustainability Fund application deadline coming in July and the ranking committee will meet in the fall.

NE RC&D and Wau-Col RWS: Howey reported the Northeast Nebraska RC&D meeting was held February 24th at the Winside Public Library. There are two board positions open in Knox County and one in Dixon County. RC&D by-laws will be updated at the March 24 board meeting. The next executive board meeting will be at Outdoorsmen Production Studios at 7:00 p.m. March 24th. No Wau-Col meeting was held in March.

Local Working Group Meeting: Steffen, Heine, and Howey attended and provided comments on the meeting.

PLANNING COMMITTEE REPORT

Postponed.

ADMINISTRATIVE ACTIVITY

LCNRD and CKRWP Accounts Payable Processing: Manager Sudbeck reported that in emergency situations there may be occasions when bills need to be paid and meetings can't be held beforehand. Sudbeck proposed LCNRD and CKRWP add a financial policy for emergency situations. It was moved by Schmidt and seconded by Christensen to approve financial policy for Lewis and Clark Natural Resources District and Cedar Knox Rural Water Project stating that "In the event the board cannot convene for any regular meetings or to avoid undue service charges that may be assessed for late payments of bills and not withstanding anything in the operating policy to the contrary the general manager shall be authorized to sign checks for any other authorized purpose and forward the same to the Chair, Vice Chair, or Secretary for his or her signature. Roll call vote: AYE: Condon, Christensen, Heine, Howey, Johnson, Kramer, Schmidt, Armstrong, Steffen. NAY: None. ABSENT: Hoelsing, Weinandt. Motion carried (9-0-2). Matt Weinandt enters the meeting at 1:53 p.m.

Well Permits, Expanded Irrigated Acres, and Flow Meter Requests: Water Resources Technician, Myles Lammers reviewed the well permits and other requests received as part of permits. It was moved by Kramer, seconded by Howey to approve the following:

- Approve well permit LC-247 for Chief Farms, in Center Section 13-30N-2W.
- Approve well permit LC-248 for Charles Meirose in the Center SE Section 10-30N-2E. Approve Water Pooling Agreement P-20003 for Charles Meirose and Peck Trustee using well LC-248.
- Approve well permit LC-249R for Uhing Brothers LLC in the SW Section 32-31N-1E. Approve Flow Meter Cost Share application FMLC-249R for Uhing Brothers LLC.
- Approve well permit LC-250 for Gaylen Jackson, in the NENW Section 25-29N-4E.
- Approve well permit LC-251 for Heimes Brothers, in the Center NW Section 16-32N-1E. Approve Expanded Acres Permit X-20005 for Heimes Brothers in NW Section 16-32N-1E to irrigate 100 acres and SW Section 9-32-1E to irrigate 133 acres. Approve Flow Meter Cost Share Application FMLC-251 for Heimes Brothers.

Roll call vote: AYE: Christensen, Heine, Howey, Johnson, Kramer, Schmidt, Weinandt, Armstrong, Condon, Steffen. NAY: None. ABSENT: Hoelsing. Motion carried (10-0-1).

2020 Patefield-Green Scholarship Applications: Bermel reported there are 12 applications this year for consideration. Directors were requested to review and rank applications and send rankings back to the office.

Manager's Report: Sudbeck reported this meeting is being held via Zoom to help protect everyone's health. Future LCNRD & CKRWP meetings will likely be held via Zoom until further notice. Office work, field work, and tree planting will continue. Bermel has accepted a new position and her last day will be Friday, March 27th. Chase Buettner started as Resource Technician at the end of February. Positions of Bow Creek Coordinator and Office Technician will be filled after Coronavirus threat has subsided. (report attached to file copy of minutes.)

Bazile Reports: Reports from Milander and Baldwin are attached to the file copy of the minutes.

Staff Updates: Reports from Schumacher, Lammers, Buettner, and Bermel are attached to file copy of minutes.

EASTERN NEBRASKA WATER RESOURCES ASSESSMENT UPDATE (ENWRA)

Postponed.

NRCS REPORT

Petsche reported on Natural Resources Conservation Service activities. (report attached to the file copy of minutes.) Program Assistants' report is attached to the file copy of minutes.

NEBRASKA FOREST SERVICE ACTIVITY

Postponed.

RURAL WATER ADVISORY COMMITTEE ACTIVITIES

Director Weinandt reported on Cedar Knox Rural Water Project Advisory Committee Meeting held March 12, 2020. (financial report and draft minutes attached to file copy of minutes.)

March 12, 2020 recommendations:

1. Approve the minutes of the February 13, 2020 Cedar Knox Rural Water Project meeting.
2. Approve the expenses from February 14, 2020 – March 12, 2020 as presented.
3. Allow CKRWP staff to purchase a used skid loader.
4. Recommend appointment by the NRD Board of Terry Zavadil and Joe Janssen for a 4-year term starting July 1st, 2020. Recommend appointment by the NRD Board of Dan Kollars and Paul Thoene for a 4-year term starting July 1st, 2020.
5. Clarify policy to include that when the 15th day of the month falls on a weekend, holiday, or if the office is closed for other reasons that payments must be received in the office by the next business day.
6. Approve request to reduce BUs from 4 to 1 for service meter B100.

It was moved by Johnson and seconded by Schmidt to approve the CKRWP report and each Advisory Committee recommendation as stated above. Roll call vote: AYE: Heine, Howey, Johnson, Kramer, Schmidt, Weinandt, Armstrong, Condon, Christensen, Steffen. NAY: None. ABSENT: Hoelsing. Motion carried (10-0-1).

Customer late charge, related fees and payment arrangements during the COVID-19 Pandemic: After discussion, it was

moved by Weinandt and seconded by Kramer to approve CKRWP waiving late fees, delinquent charges, and avoid disconnects when possible for the next two months due to Coronavirus Pandemic. Roll call vote: Howey, Johnson, Kramer, Schmidt, Weinandt, Armstrong, Condon, Christensen, Heine, Steffen. NAY: None. ABSENT: Hoelsing. Motion carried (10-0-1).

Resolution with Bank of Hartington for Skid Loader Purchase: Fiedler presented information to the board for consideration of purchasing a used skid loader for CKRWP. After discussion, it was moved by Howey and seconded by Schmidt to submit the following resolution to the Bank of Hartington:

WHEREAS, the Board of Directors has determined it to be in the best interest of the Lewis and Clark Natural Resources District/Cedar Knox Rural Water Project (District) to extend a banking resolution with an FDIC Lending institution, be it:

RESOLVED, that the Lewis and Clark Natural Resources District/Cedar Knox Rural Water Project grants the authority to establish an equipment loan of \$27,000 to the manager of the District.

Roll call vote: AYE: Johnson, Kramer, Schmidt, Weinandt, Armstrong, Condon, Christensen, Heine, Howey, Steffen. NAY: None. ABSENT: Hoelsing. Motion carried (10-0-1).

Rural Water Project Update: Project Manager Fiedler provided an update to the board.

EXCUSED ABSENCES - CORRESPONDENCE REVIEW

Director Hoelsing contacted the office prior to the meeting and is excused from the meeting.

Manager Sudbeck reported Planning Committee Meeting will be April 16th in the morning via Zoom. Rules and Regulations Water Sub-Committee Meeting will be held via Zoom in the afternoon of April 9th. The April Board Meeting will be held via Zoom Thursday April 16th at 1:30 p.m. t was moved by Weinandt, seconded by Howey to adjourn the meeting at 2:42 pm.
Roll call vote: AYE: Kramer, Schmidt, Weinandt, Armstrong, Condon, Christensen, Heine, Howey, Johnson, Steffen. Nay: None. ABSENT: Hoelsing. Motion carried (10-0-1).

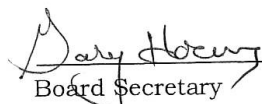
MEMBERS PRESENT

Curtis Armstrong
Dave Condon
Bill Christensen
Carolyn Heine
Gary Howey
Chris Johnson
Marcel Kramer
Russ Schmidt
Matt Weinandt
Jeff Steffen

GUESTS PRESENT

Annette Sudbeck, Manager
Elle Bermel, Office Tech
Myles Lammers, Res Coord
Marilyn Schumacher, Office Mgr
Chase Buettner, Resources Tech
Scott Fiedler, CKRWP Manager
Waylon Petsche, Acting NRCS District Conservationist
Connor Baldwin, Bazile Coordinator
Patti Martens, Lower Elkhorn Natural Resources District
Brian Bruckner, Lower Elkhorn Natural Resources District
Vicki DeJong, Lower Elkhorn Natural Resources District
Dennis Schultz, Lower Elkhorn Natural Resources District
Mike Sousek, Lower Elkhorn Natural Resources District

I, the undersigned Secretary for the Lewis & Clark Natural Resources District, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Board of Directors on March 24, 2020 and that all of the subject included in the foregoing proceeding were contained in the agenda for at least twenty four hours prior to said meeting; the minutes of the Chairman and Board of Directors of said district were in written form and available for public inspection within ten working days and prior to the next convened meeting of the said body, that all news media requesting notification of the time and place of said meeting and the subject to be discussed at said meeting.


Board Secretary