



# LEWIS & CLARK

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## NATURAL RESOURCES DISTRICT

608 N ROBINSON AVE  
PO BOX 518  
HARTINGTON NE 68739-0518  
PHONE (402) 254-6758  
FAX (402) 254-6759  
EMAIL LCNRD@HARTEL.NET

### Employment Application

(An Equal Opportunity Employer)

(Submit application and resume to LCNRD office or email)

Full Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Previous Address: \_\_\_\_\_ Citizenship? \_\_\_\_\_

Are you related to any NRD Director or employee? \_\_\_\_\_ If Yes, Explain: \_\_\_\_\_

Position for which you are applying \_\_\_\_\_

Why are you interested in this job? \_\_\_\_\_

Have you done similar work before? \_\_\_\_\_

What qualifications would you bring to this job? \_\_\_\_\_

Why do you want to leave your present employment? \_\_\_\_\_

Have you ever been fired or removed from employment? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Do you have a valid Nebraska driver's license? \_\_\_\_\_ If no, explain; \_\_\_\_\_

Has your driver's license ever been revoked or suspended? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ If Yes, explain \_\_\_\_\_

#### WHAT IS YOUR EDUCATIONAL BACKGROUND?

High School Graduate \_\_\_\_\_ (yes or no) High School Name \_\_\_\_\_

College or Trade School? \_\_\_\_\_ (yes or no) College Name \_\_\_\_\_

Major? \_\_\_\_\_ Graduated? \_\_\_\_\_ Degree Received? \_\_\_\_\_

List other education or comments: \_\_\_\_\_

(Note: Use another sheet of paper if you need more room to explain any answers)

Use reverse side to give your employment history.

Your present job (or last job you had): \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Date of Employment -- From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Full or Part time? \_\_\_\_\_ Reason you left? \_\_\_\_\_

Description of Work \_\_\_\_\_

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Previous Job: \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Date of Employment -- From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Full or Part time? \_\_\_\_\_ Reason you left? \_\_\_\_\_

Description of Work \_\_\_\_\_

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Date of Employment -- From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Full or Part time? \_\_\_\_\_ Reason you left? \_\_\_\_\_

Description of Work \_\_\_\_\_

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Previous Job: \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Date of Employment -- From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Full or Part time? \_\_\_\_\_ Reason you left? \_\_\_\_\_

Description of Work \_\_\_\_\_

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List the names, addresses, and phone numbers of at least three professional references:

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

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I hereby certify that my answers are true:

Signature \_\_\_\_\_ Date \_\_\_\_\_